STATE OF VERMONT

Agency of Administration

POLICY MANUAL IRMAC

INFORMATION RESOURCE MANAGEMENT ADVISORY COUNCIL

ORIGINAL POLICY ADOPTED BY IRMAC	ORIGINAL POLICY NUMBER
DATE: 06/10/96	
EFFECTIVE DATE	IDENTIFIER
	IDENTIFIER

STATUTORY REFERENCE OR 1 V.S.A. \ni 316(d) OTHER AUTHORITY: 1 V.S.A. \ni 317 (b) 3 V.S.A. \ni 218 (a)

APPROVAL DATE:

APPROVED BY: Secretary of Administration

POLICY TITLE: Access and Protection

POLICY STATEMENT:

Each agency and office shall utilize risk management analysis and standardized password management techniques to control access to and provide protection for state records, information and facilities.

PURPOSE/STATEMENT:

The intention of this policy is to ensure that public records, information and facilities are protected while allowing controlled access. The use of risk management analysis identifies the appropriate amount of time, money, and effort that is to be spent with each category of record, information and facility. The secondary intention of this policy is to facilitate management efficiencies by ensuring that minimum resources (time, money, personnel) necessary are expended to secure and control access to public records, information and facilities.

